

MASON COUNTY REPUBLICAN EXECUTIVE COMMITTEE POLICIES AND PROCEDURES:

POLICIES:

CANDIDATE PETITIONS;

The committee is allowed to distribute petitions, at committee sponsored meetings and events, for any Republican seeking signatures required to run for political office. This is not an endorsement but an assistance to a Republican wishing to run for political office.

BALLOT PROPOSAL PETITIONS;

Petitions for ballot proposals may be distributed by the committee only after a 60% approval vote of the members in attendance at a formal Executive Committee meeting.

CANDIDATE ENDORSEMENTS;

Executive Committee officers may not openly endorse a political candidate prior to the primary election. Individual members of the committee may endorse a political candidate providing it is not done as a representation of the committee as a whole.

FIREARMS;

Legally carried firearms are welcome at committee sponsored meetings and events. All firearms must be holstered unless needed. In such a case, judicious marksmanship is appreciated.

NEW MEMBERS;

During the executive committee membership nominations, all potential delegate elected members shall be informed of the duties and requirements placed upon them as members of said committee prior to their acceptance of the committee member position.

RECORD KEEPING;

A permanent record of regular monthly meetings agendas and minutes for all committee and sub-committee meetings and formal reports submitted by committee chairs will be kept by the Executive Committee Secretary.

A permanent record of all financial documents, including those created for the regular monthly reports shall be kept by the Executive Committee Treasurer.

PROCEDURES:

NEW MEMBERS;

All potential delegate elected executive committee members shall be given a packet containing all of the pertinent information related to said committee prior to their acceptance of the committee membership. This packet shall include 'policies and procedures', 'by-laws', 'a list of precinct delegates and current committee members including statutory members', as well as any other information deemed appropriate by the standing committee'.

RECORD KEEPING;

The Secretary or designee will create minutes from the regular monthly meeting and distribute them to all members for review prior to the next monthly meeting. Once the minutes are approved by the assembled committee members, a copy will be saved in the permanent records and will be available for review as needed. The records must be portable and transferable.

The permanent financial records will be kept with the Treasurer in a similar manner as those kept by the Secretary.

All records created by and/or for the Chairman of the Executive Committee will be kept, as a permanent record, by the Chairman.