

# **BYLAWS OF THE MASON COUNTY REPUBLICAN COMMITTEE**

## **ARTICLE I – NAME**

I-1. The name of this organization shall be the Mason County Republican Committee (**the MCRC**), and shall be governed by an Executive Committee identified as the Mason County Republican Executive Committee (**the Executive Committee**).

## **ARTICLE II – MISSION STATEMENT**

II-1. It is the mission of the MCRC to build, organize, and energize a strong Republican Party in Mason County and to elect Republicans in Mason County at all levels of governance.

## **ARTICLE III – OBJECTIVES**

III-1. The objectives of the MCRC shall be:

- a. To promote the election of all duly nominated Republican candidates for political offices that represent the people of Mason County, subject to the review of the Executive Committee.
- b. To promote the planks of the Republican Party platform as presented at the most recent Republican National Convention.
- c. To grow the paid membership of the MCRC to include all those who agree with the mission statement and objectives of the Committee. All those who pay dues as set forth by the Executive Committee shall be considered members in good standing.
- d. To bring people into the MCRC, and promote a practical means by which they may contribute to the development and betterment of the Party through service to the United States of America, the State of Michigan, and its political subdivisions.

- e. To work in close cooperation with the Republican National Committee, the Michigan Republican State Party, and the Congressional District.
- f. To perform all duties delegated to it by law, as prescribed by law, and other such duties not prohibited to it by law.

## **ARTICLE IV – EXECUTIVE COMMITTEE**

IV-1. All powers of the MCRC shall be vested in the Mason County Republican Executive Committee.

IV-2. The members of the Executive Committee shall be:

- a. Statutory members: Those persons who shall have been the most recent nominees for county and state legislative offices in the fall elections of even-numbered years and any Statewide or Federal Office Holder. If there is no Republican nominee in an election cycle for an office listed, the previous nominee continues if their official residence lies within Mason County and the district of the office they ran for. If an office is no longer Republican elected, then the last nominee is no longer a statutory member of the Executive Committee at the end of their term of office.
- b. Elected members: A number of persons, equal to the number of statutory members, which shall be elected at the Fall County Convention of every even-numbered year as specified in Article IV, Section IV-2. A. All potential delegate elected members shall be informed of the duties and requirements placed upon them as members of the Executive Committee prior to their acceptance of the elected-member position. Potential delegates will be provided a packet that will include MCRC By-laws, a list of Precinct Delegates, a current list of Executive Committee members, as well as any other information deemed appropriate by the MCRC Chairperson.

c. The duties of the Executive Committee shall be:

- i. To select the Officers of the MCRC.
- ii. To conduct, manage, and supervise the affairs and business of the MCRC.
- iii. To establish general policies for the regular operation of the MCRC's business.
- iv. To vote on all matters which come before the Executive Committee, except as otherwise provided by these by-laws.
- v. To maintain membership in the Executive Committee by paying annual dues within 30 days of their due date.
- vi. To perform all duties delegated to an Executive Committee by law, and such other duties not prohibited by law.
- vii. A quorum of the Executive Committee shall be ten (10) voting Executive Committee members.

IV-3. Vacancies in the Executive Committee:

- a. If an elected member of the Executive Committee misses three (3) consecutive Committee meetings, or five (5) overall meetings, within a year, without giving just cause for the absences, s/he shall be notified in writing by the MCRC Chairperson that their seat has been declared vacated and will be filled by proper election at the next Executive Committee meeting.
- b. If any elected member allows their membership with the MCRC to expire or they are not currently a member, the MCRC Chairperson shall contact them via the email registered with the MCRC and make one phone call to the phone number registered with the MCRC to notify the elected member their membership has expired or that they need to become a member in good standing with the MCRC. The elected member will have 30 days to renew or become a member in good standing. If an elected member does not renew or become a member in good standing, they shall be notified in writing that their seat will be declared vacant and it will be filled by proper election at the next Executive Committee meeting.

- c. If an elected member of the Executive Committee demonstrates any words, written messages, or actions that threaten bodily harm, death, or damage to person or property, their seat shall be declared vacant by the MCRC Chairperson.
- d. Should any MCRC Officer become a candidate for a State or Federal elective office by announcing his or her candidacy or forming, or authorizing or acquiescing in the formation of an exploratory or draft committee on his or her behalf, that officer shall immediately, effective on the day of the announcement of such a candidacy effort, resign his or her officer position.
- e. If a vacancy shall exist with an elected member of the Executive Committee there shall be an election for the open position at the next regularly scheduled Executive Committee meeting, provided at least ten (10) days notice has been given that an election will take place unless a two-thirds (2/3) majority of those present, considering there is a voting quorum, at the Executive Committee meeting waives the notice requirement.
- f. If a statutory member allows their membership in the MCRC to expire or they are currently not a member, the Executive Committee Chair shall contact them via the email registered with the MCRC and make one phone call to the phone number registered with the MCRC to notify the statutory member that their membership has expired or that they need to become a member in good standing with the MCRC. The statutory member will have 30 days to renew or become a member. If a statutory member does not renew or become a member in good standing within 30 days, they will lose their "voting privileges" on the Executive Committee, but they will continue to be a statutory member of the Executive Committee. If the statutory member renews or joins the MCRC at a future date they will regain their "voting privileges" on the Executive Committee within seven days after payment is received.
- g. If a statutory member no longer qualifies to be a statutory member, no reduction shall be made in the number of elected members until such time that an elected member no longer qualifies to be an elected member. At no time shall additional elected members be added to the Executive Committee unless the number of elected members is less than the current number of statutory members.

- h. Vacancies in membership among those persons elected to the Executive Committee by the delegates at the Fall County Convention shall be filled by appointment by the remaining delegate-elected members of the Executive Committee.

IV-4. Responsibilities of Executive Committee members:

- a. It is the responsibility of each Executive Committee member to notify the MCRC Chair of any changes in their postal address, email address, or phone number.
- b. It is the responsibility of each elected Executive Committee member to attend regular and special meetings as scheduled unless they have an excused absence.
- c. Elected Executive Committee Members are expected to be actively involved in Executive Committee functions.

## **ARTICLE V – OFFICERS**

- V-1. The officers of the MCRC shall be: the Chairperson, Vice-Chair, Treasurer, Secretary, and any such other officers the Executive Committee may deem necessary and proper.
- V-2. Two designated officers will have a mailbox key and they will be named in the first meeting after the Fall County Convention following the general election.
- V-3. Only members of the Executive Committee are eligible to be elected officers or appointed officers (subcommittees) by the Chairperson.
- V-4. Any officer may be removed for cause at a regular meeting or special meeting called for that purpose. Notice of such action shall be given in writing or electronically conveyed at least 30 days in advance of such meeting. An affirmative majority of the Executive committee members in attendance, provided there is a voting quorum present, shall be required for the removal of any officer.

V-5. The term of office for the MCRC Chairperson, Vice-Chair, Secretary, and Treasurer shall be for two (2) years commencing January 1<sup>st</sup> of the odd-numbered years.

## **ARTICLE VI – ELECTION AND DUTIES OF OFFICERS**

VI-1. Once new officers have been elected, the outgoing Officers shall give an end-of-term report to the Executive Committee. Following the reports, the new MCRC Chair assumes control of the meeting using an agenda of his/her choosing.

VI-2. Oath of Office

Upon entering the Executive Committee, or upon election as an Officer, the following oath, or affirmation, shall be taken: “I do solemnly swear (or affirm) that I will to the best of my ability uphold and support the Constitutions of the United States and the State of Michigan, and the by-laws of the Mason County Republican Committee, that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will faithfully discharge the duties of the office of which I am about to enter.”

VI-3. The duties of the Chairperson shall be:

- a. Those provided by law and such other duties not prohibited by law as may be required by act of the Executive Committee, including but not limited to the following:
- b. Be the chief executive officer and supervise the day-to-day operations of the MCRC.
- c. Report to the Executive Committee on the day-to-day operations of the MCRC.
- d. Serve as the chief spokesperson for the MCRC.
- e. Call and preside at all meetings of the Executive Committee.
- f. Appoint and remove standing/subcommittee officers and standing/subcommittee members for cause.

- g. Appoint and remove Executive Committee members for cause.
- h. Appoint volunteers to standing/subcommittees and/or Executive Committee functions.
- i. The Chairperson shall be an ex-officio member of all standing/subcommittees.
- j. Oversee the activities of the Executive Committee and its standing/subcommittees.
- k. Approve official MCRC correspondence.
- l. Approve by submission of the Treasurer, all expenditures to be paid from official MCRC funds.
- m. Approve and sign all contracts, agreements, and documents with the Treasurer.
- n. Electronically distribute the regular monthly meeting agenda and the previous month's meeting minutes to the Executive Committee.
- o. Present the precinct delegate apportionment that the Chairperson intends to submit, as required by MCL Section 168.623a, in full to the Executive Committee by the March meeting of even-numbered years.
- p. All records created by and/or for the MCRC Chairperson will be kept, as a permanent record, by the MCRC Chairperson.
- q. Perform all other duties incidental to the office, including those prescribed under law.

VI-4. The duties of the Vice-Chair shall be:

- a. Preside at meetings of the Executive Committee in the absence, or at the request, of the MCRC Chairperson.

- b. In the event a vacancy occurs in the office of the MCRC Chairperson for whatever reason, or in the event that the MCRC Chairperson is unable or refuses to act, the power and duties of the MCRC Chairperson devolve to the Vice-Chair until a new MCRC Chairperson shall be elected by the Executive Committee, or until such inability shall be removed or until the MCRC Chairperson shall again take up the duties of his/her office.
- c. The Vice-Chair shall be an ex-officio member of all standing/sub-committees.
- d. Any other duties prescribed by the MCRC Chairperson.

VI-5. The duties of the Treasurer shall be:

- a. Those duties provided by law and such other duties not prohibited by law as may be required by act of the Executive Committee, including but not limited to the following list:
  - i. Receive all monies paid to the MCRC and shall deposit the same in the name of the MCRC in a bank designated by the MCRC and its Executive Committee.
  - ii. Pay all bills charged to the MCRC as authorized by the MCRC Chairperson.
  - iii. Sign and execute contracts, agreements, and documents with the MCRC Chairperson.
  - iv. Keep a permanent and accurate account of all receipts and disbursements in proper accounting books/software, which shall at all times be open to inspection and examination by the MCRC Chairperson, Vice-Chair, and/or Auditing sub-committee.
  - v. Prepare a monthly financial report containing a beginning balance, ending balance, and all transactions for the State and Admin accounts during the preceding month. The financial report shall be electronically submitted to the Chairperson three days prior to the Executive Committee meeting.
  - vi. Serve as a member of the Finance sub-committee.



- vii. File all necessary financial documents, including the state reports (MERTS), which are due as determined by the state, during the Treasurer's term of office as prescribed by law.
- viii. With the approval of the MCRC Chairperson, all checks are to be written out of MCRC accounts as directed.
- ix. Submit an annual written report at the first meeting after the end of the fiscal year. The annual report shall be submitted to the Chairperson three days prior to the first meeting after the end of the fiscal year. If it is the end of the Treasurer's term, the outgoing Treasurer is still required to complete and submit this report to the Chairperson within the timeline stated above.
- x. Work in conjunction with the MCRC Chairperson in the preparation and/or revision of the yearly budget.
- xi. Generate and provide a membership list to the MCRC Chairperson as requested.
- xii. Be subject to a full review by the Audit sub-committee at a minimum of once every two (2) years.
- xiii. Turn over to his/her successor all funds, money, books/software, accounts, files, letters, papers, and any other property pertaining to or associated with the affairs of the Treasurer upon leaving office.
- xiv. One authorized signature shall appear on all checks drawn on the MCRC bank accounts. Authorized signatures shall be the MCRC Treasurer and Chairperson.
- xv. Any other duties prescribed by the MCRC Chairperson.

VI-6. The duties of the Secretary shall be:

- a. Keep accurate and permanent records of the minutes of each Executive Committee meeting and any reports submitted by the standing/sub-committees.
- b. Electronically submit meeting minutes to the Chairperson within 14 days of the previously held Executive Committee meeting.

- c. Attendance of the Executive Committee members is determined by roll call conducted by the Secretary. All roll call sheets shall be maintained by the Secretary.
- d. Maintain a sign-in sheet for attendees at each Executive Committee meeting for contact information purposes.
- e. Keep and maintain a current and accurate contact information record of the Executive Committee members.
- f. Any other duties prescribed by the MCRC Chairperson.

#### VI-7. Officer Vacancies

- a. In the event any officer shall resign or become ineligible to hold office, there shall be a vacancy in that office. In the event a vacancy occurs in the office of the MCRC Chairperson, the powers and duties of the Chairperson shall be assumed immediately and automatically by the MCRC Vice-Chair until a new Chairperson is elected.
- b. In the event a vacancy occurs in the office of the MCRC Vice-Chair, the powers and duties of the Vice-Chair shall be temporarily assumed immediately and automatically by the MCRC Secretary until a new Vice-Chair is elected.
- c. In the event a vacancy occurs in the office of the MCRC Secretary, the powers and duties of the Secretary shall be temporarily assumed immediately and automatically by the MCRC Treasurer until a new Secretary is elected.
- d. In the event a vacancy occurs in the office of the MCRC Treasurer, the powers and duties of the Treasurer shall be temporarily assumed immediately and automatically by the MCRC Secretary until a new Treasurer is elected.
- e. All vacancies in office shall be filled by elections of the Executive Committee for the remainder of the term.

- f. Any officer may be removed for cause at a regular meeting or special meeting called for that purpose. Notice of such action shall be given in writing or electronically conveyed at least 10 days in advance of such meeting, unless a two-thirds (2/3) majority of those present waives the notice requirement. An affirmative vote of 60% of the Executive Committee members in attendance, provided there is a voting quorum present, shall be required for the removal of an officer.
- g. Upon vacancy of an office, the officer shall turn over to his/her elected successor all funds, books, records, assets, and any other property pertaining to the office within one week of leaving such office. This provision shall be enforceable in a court of competent jurisdiction in equity including injunctive relief.

## **ARTICLE VII - MEETINGS**

- VII-1. Monthly meetings of the Executive Committee shall be held on the day and at the time most convenient to the majority of the Executive Committee members attending. A listing of the regular meeting dates, times and locations for the year shall be provided to the Executive Committee at the first regular meeting held in January by the MCRC Chairperson.
- VII-2. Special meetings of the Executive Committee shall be called by the MCRC Chairperson when it is deemed advisable and shall be called when requested by the number of members of the Executive Committee that would constitute a voting quorum (10). Upon receipt of such a request, the Chairperson has up to five (5) business days to schedule and notice the special meeting to all Executive Committee members with the date, time, location, and purpose(s). The special meeting shall be held within 10 days after receipt of the request.
- VII-3. In the event of an urgent matter which must be addressed prior to the next Executive Committee meeting, the Chairperson of the MCRC may call for an electronic vote. Such a motion is non-amendable and non-debatable. The vote will be conducted by email and members shall have 24 hours to vote. The results of the vote shall be reported at the next Executive Committee meeting.
- VII-4. In order to conduct a regular business meeting, where voting is anticipated, there must be a quorum of 10 Executive Committee members present, in good standing.

- VII-5. Executive Committee members that are authorized to vote at a regular meeting and/or special meeting, must vote in person. Proxy voting is only permitted for State Legislators who are unable to be present due to State business. They must submit the name of their proxy to the MCRC Chairperson one hour before the start of the meeting.

## **ARTICLE VIII – STANDING/SUB-COMMITTEES**

- VIII-1. The MCRC Chairperson shall appoint the following standing/sub-committees subject to approval by the Executive Committee:
- a. Audit Review: required every 2 years, unless the Treasurer resigns prior to the end of his/her 2-year term, or at any time during his/her term when the financials are questionable and unbalanced.
  - b. Budget & Finance: consisting of but not limited to the MCRC Chairperson and Treasurer. Develop a budget for the Executive Committee at the beginning of each year. The budget is then presented to the Executive Committee for approval. Oversee MCRC spending to make sure that the MCRC stays on budget. Evaluate the due structure of the MCRC as necessary.
  - c. Nominating: may be utilized for county convention purposes as determined by the MCRC Chairperson.
  - d. Membership: organize efforts to increase membership. Perform membership relations. Work with Events/Fundraising Captain to develop and execute membership recruitment events. Report directly to the MCRC Chairperson.
  - e. Campaign/Voter Awareness: assist in candidate recruitment for public offices, at the direction of the MCRC Chairperson. Research past elections, evaluate and recommend campaign strategies, and conduct post-election evaluations. Recruitment should include nonpartisan offices such as the City Commission, School Board, and Library Board. Put together booklets of relevant information to give to candidates and to the public. Maintain contact with current elected officials and inform them of local events.

- i. The members of the Executive Committee are allowed to distribute petitions at Executive Committee-sponsored meetings and events for any Republican seeking required signatures to run for political office. This is not an endorsement but an assistance to a Republican wishing to run for political office.
  - ii. Petitions for ballot proposals may be distributed by members of the Executive Committee only after a 60% approval vote of the members in attendance at a regular Executive Committee meeting.
  - iii. MCRC Officers may not openly endorse a political candidate prior to the primary election. Individual members of the Executive Committee may endorse a political candidate providing it is not done as a representation of the Executive Committee as a whole.
- f. Event/Fundraising: solicit donors to raise money for the MCRC through mail, email, phone messaging, in person, or any other manner or method that is effective. Develop and oversee fundraising events to raise money for the MCRC. Plan and carry out all fundraising events, including but not limited to the Lincoln Day Dinner. Following any event/fundraiser, prepare a written report indicating the number attended, amount of donations received, and expenses accumulated and submit it to the Executive Committee Secretary prior to presenting at the regular meeting.
- g. Young Conservatives: integrate the MCRC with various student and youth-led organizations in Mason County. Empower young people to get more involved in the political process and emphasize conservative principles. Recruit young candidates to run for state and local office and for any young leadership positions with MRP.
- h. Communications/Outreach/Volunteer: develop and maintain various methods of communication with the membership of the MCRC, precinct delegates, and the general public, including but not limited to a newsletter, e-mail program, poll watcher training, and Precinct Delegate education and training. Recruit, train, and place volunteers for MCRC activities. Develop and maintain a volunteer contact list for other MCRC committees.
- i. Electronic Media: MCRC Social media and Website. Keep both MCRC website and social media updated with current information.

- j. Research: provide factual information to the Executive Committee such as but not limited to, voter integrity, house bills and senate bills, solar and wind turbine farms, CCP, voter fraud, immigration, the border wall, etc.
- k. Any other standing/subcommittees as deemed necessary by the MCRC Chairperson and with the approval of the Executive Committee.

VIII-2. The terms of all of the above standing/sub-committee members shall be two (2) year terms and shall expire on December 31st of each even-numbered year.

VIII-3. Non-Executive Committee members may be appointed to standing/sub-committees and will be ex-officio Executive Committee members.

VIII-4. All standing/sub-committees shall complete a written report and submit it to the MCRC Secretary prior to presenting at a regular monthly Executive Committee meeting. A progress report shall be required, at a minimum, on a quarterly basis.

VIII-5. The MCRC Chairperson and Vice Chair shall be ex-officio members of all standing/sub-committees and ad-hoc committee(s) with full voting rights.

VIII-6. The MCRC Chairperson shall appoint any ad-hoc committee(s) that the Executive Committee shall deem necessary and proper in conducting the affairs of the MCRC. The terms of the ad-hoc committees shall lapse at the end of the term of the Chairperson who created the committee(s). An ad-hoc committee is appointed to complete a “specific task as the need arises.”

VIII-7. All activities created on behalf of or in the name of the MCRC shall be the property of the MCRC.

## **ARTICLE IX – CONFLICT RESOLUTION**

IX-1. The MCR Executive Committee shall decide all controversies or conflicts arising within its jurisdiction. No outside organizations, individuals, groups, Congressional District Committees, State Committees, or MI Republican Party/MI GOP may assert control over the MCRC or its Executive Committee. No outside organizations, individuals, groups,

Congressional District Committees, State Committees or MI Republican Party/MI GOP shall be permitted to decide or influence the decision(s) of any controversies or conflicts that arise within the MCRC and its Executive Committee.

- IX-2 Any elected member of the MCR Executive Committee may be censured, suspended, or removed from such position for any reason by the MCR Executive Committee, including but not limited to the following:
- a. Brings litigation against the MCRC, its Executive Committee, or its Officers.
  - b. Openly supports a member of another political party, runs as a member of another political party, or works against the interest of a Republican candidate.
  - c. Is so inactive, irresponsive, destructive, or misrepresentative to the values and/or affairs of the MCRC that harm has been caused to the MCRC.
  - d. Failing to qualify as an elector.
  - e. Inactivity, neglect, or refusal to perform the duties of the office or position.
  - f. Causes dissension within the MCRC by encouraging members to ignore the by-laws or directives.
  - g. Willful violation of these by-laws or working against the interest of the MCRC.
- IX-3. Before the MCR Executive Committee may undertake any action of censure, suspension, or removal, a written complaint setting forth the alleged causes for censure, suspension, or removal and signed by no fewer than five (5) members of the Executive Committee shall be filed with the MCRC Chairperson with a copy provided to the Secretary.
- IX-4. Within 10 days after the receipt of a complaint, the MCRC Chairperson shall notify the accused and supply him/her with a copy of the charges. The accused may file a written answer of the charges to the MCRC

Chairperson with a copy provided to the Secretary, within 14 days. At the conclusion of this period or upon receipt of the reply, the MCRC Chairperson, or the Vice-Chair, in the event the charge is against the MCRC Chairperson, shall refer it to an appointed Ad-hoc Committee for review.

- IX-5. The appointed Ad-hoc Committee shall meet within 10 days to review the complaint and respond. The Ad-hoc Committee shall forward their recommendation to the MCR Executive Committee, which shall then determine what action shall be taken, if any, including censure, suspension, or removal. A vote of two-thirds (2/3) of the MCR Executive Committee voting members that are present (in person) at any regular or special meeting. The accused member shall have the right to attend the Executive Committee meeting in person and be heard or submit a written statement which shall be read at the meeting. The decision of the Executive Committee shall be final and there is no appeal process.

## **ARTICLE X – GOVERNING PRINCIPALS**

- X-1. The MCRC is a self-governing private political organization. The MCRC is free to govern itself and control its membership free from interference of the RNC, Michigan Republican Party, Michigan Republican State Committee, District Committees, or other County Committees.
- X-2. The MCRC is a non-profit organization, and no part of the income and assets of the MCRC shall benefit any of its members except for the reimbursement of actual receipted expenses, reasonable compensation for services if the MCR Executive Committee approves, or a contribution for electing a member to office if the MCR Executive Committee approves.
- X-3. The rules contained in the current edition of *Robert's Rules of Order, Newly Revised* shall govern the MCRC and its Executive Committee in all cases to which they are applicable and in which they are not inconsistent with these by-laws and any special rules of order the Executive Committee may adopt.



- X-4. On a vote that is not a ballot, if a majority vote is required and there is a tie, the MCRC Chairperson may vote in the affirmative to cause the motion to prevail. If there is one more in the affirmative than in the negative, the MCRC Chairperson can create a tie by voting in the negative to cause the motion to fail. Similarly, if a two-thirds (2/3) vote is required, the MCRC Chairperson may vote either to cause or to block, the attainment of the necessary two-thirds (2/3).

## **ARTICLE XI – COUNTY CONVENTION**

- XI-1. The MCRC Chairperson shall be the only person who can issue a Call to County Convention.
- XI-2. The MCRC Chairperson is responsible for giving notice of the County Convention(s) held in every two-year election cycle as well as any other special convention. Notice of all County Conventions shall be by regular first-class mail. All notices shall be sent no less than fifteen (15) days prior to the convention. No proxy voting is allowed.
- XI-3. At County Conventions, the MCRC Chairperson shall preside until the Permanent Convention Chairperson is elected.
- XI-4. All County Convention(s) must follow the requirements of Michigan Election Law (MCL168) pertaining to conventions and each convention follows *Robert's Rules of Order, Newly Revised*, and the MCRC by-laws for conducting its affairs.
- XI-5. The term of office for the elected members of the Executive Committee commences at the adjournment of the Post-Election Fall County Convention and terminates at the adjournment of the next even-numbered year Post-Election Fall County Convention.
- XI-6. The MCRC Chairperson, Vice-Chair, Secretary, and Treasurer shall be elected by the newly elected Executive Committee within 30 days following the Post-Election Fall County Convention held in even-numbered years. The Permanent Chairperson and Permanent

Secretary of the Post-Election Fall County Convention shall serve as the Temporary Chair and Temporary Secretary of the election meeting for the sole purpose of conducting officer elections.

- XI-7. Once the new officers have been elected, the outgoing officers shall give an end-of-term report to the Executive Committee.

## **ARTICLE XII – RESOLUTIONS**

- XII-1. Draft Resolutions must be distributed to all Executive Committee members at least fourteen (14) days prior to the next regularly scheduled Executive Committee meeting. Any resolution brought forth without the required notice period shall be tabled until the next regularly scheduled Executive Committee meeting unless the committee suspends said rule by a two-thirds (2/3) vote.
- XII-2. Resolutions adopted on behalf of the MCRC must be approved at a regularly scheduled Executive Committee meeting by a simple majority vote of the members present.

## **ARTICLE XIII – AMENDMENTS**

- XIII-1. All proposed amendments to the By-laws shall be first submitted in writing and electronically emailed to the MCRC Officers.
- XIII-2. Each member of the Executive Committee shall be notified in writing and electronically emailed the context of any proposed amendment at least 30 days before the date on which such proposed amendment is to be voted on.
- XIII-3. No amendment shall pass without an affirmative vote of 66 2/3% by the members of the Executive Committee in attendance at the regular Executive Committee meeting, provided there is a quorum present.

## ARTICLE XIV – ADOPTION

XIV-1 These By-laws shall be adopted when approved by a majority of the members of the Executive Committee in attendance at the regular Executive Committee meeting, provided there is a quorum present.

XIV-2 When adopted, these By-laws shall remain in force and effect during the existence of the MCRC and its Executive Committee.

XIV-3. These By-laws are hereby declared to be in full force and effect on the date of the adoption by the MCR Executive Committee. Each member of the Executive Committee shall receive a copy of these By-laws.

## ARTICLE XV – DISSOLUTION OF THE ORGANIZATION

XV-1. If the MCRC and its Executive Committee are dissolved, all general funds and any other assets or holdings shall be dispersed as is determined by the MCR Executive Committee.

Adopted December 5, 2023



Sheila Genter, MCRC Chairperson



Tina Shirshun, MCRC Secretary

## **MCRC and its EXECUTIVE COMMITTEE**

Adopted February 24, 1987

Re-Adopted January 24, 1989

Article VIII, Section 3, Adopted November 24, 1998

Revised and Adopted October 13, 2010

Revised, Re-written, and Adopted March 14, 2019

Revised, Re-written, and Adopted December 5, 2023